



KCJIS NEWS

MAY 2012

DNA DATABANK PRELOG JOHN GUANTT—KBI

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Recently the DNA Databank released a web-based program for logging in arrestee and offender samples. The Prelog Offender Web Program can only be accessed by a Kansas Criminal Justice Information System (KCJIS) record search and the KCJIS token. The hyperlink to the Prelog program appears when a DNA sample is needed. This innovation follows the intent of the DNA Databank collection statute, KSA 21-2511(e)(3).

Now that the Prelog has been available for several weeks, we can discuss what we have seen on our end and perhaps make the program easier for you. First, we notice that many agencies have not tried to use the new program. An easy-to-follow guide to the program is on KCJIS on the Services and Info tab. Here is the link to the guide: <https://www.kcjis.state.ks.us/Information/Services/services.asp>

If your agency would like some training on the Prelog program, please call the DNA Databank at KBI Headquarters, 785-296-8200.

We hope that every agency starts using the new program soon. The old program that used a provided Zebra barcode printer is no longer supported. If your barcode printer quits working,

we will no longer be able to fix it. But not to worry: we will always accept hand prepared DNA collection cards.

We understand that in many agencies the dispatchers are the only employees who use the KCJIS token and as a result may have limited knowledge of the DNA Databank procedures. If the dispatcher has done a record check on the offender, the completion of a DNA Prelog form is not much more complicated. When the dispatcher has been provided a qualifying crime, the dispatcher can complete the other required fields, print the document, and then give it back to the booking officer to finish the process.

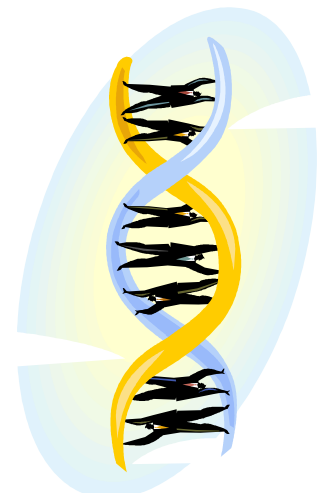
Some booking desks are not closely situated to the dispatcher, and /or the booking officer has already filled out the back of the DNA collection card with the required thumbprints and employee signatures. Since the dispatcher is doing the KCJIS record check, we suggest that the dispatcher complete and print the form for the submission. If the booking officer has already completed the back of the DNA collection card, send us both the printed form and the card.

Even though the new Prelog

program is web-based, the DNA Databank cannot process the DNA sample until we scan the Prelog barcode sent to us by the local agency. The program reminds the user to sign the printed form and enclose it inside the kit. The instruction on the page can be confusing but we **need** the printed form to complete the Prelog process.

The Prelog program is not linked to OpenFox or other level 4 programs. If you run a KIQ record check, you might see this on the record:

DNA Information Available KANSAS BUREAU OF INVESTIGATION KSKBI0000 (No DNA Detail Transmitted)



CONTINUED ON PAGE 2

DNA DATABANK PRELOG—CONTINUED

The above information tells you, in so many words, that a DNA sample is already in the DNA Databank. Since DNA collection is a one-time event for each Kansas offender, we do not need another DNA sample. It is estimated that two out of every three qualifying offenders have already been collected for the Kansas DNA Databank. This factor supports the need to do a KCJIS record check on your arrestees.

If the dispatcher did not see the above information on a level 4 record check of a qualifying offender, the dispatcher would have to run the same information through the KCJIS portal to link to the Prelog program. To save some time, we

encourage KCJIS token users to start their record checks for arrestees in KCJIS.

The DNA Databank is becoming increasingly successful in the solution of crimes that previously had no suspect. If crime scene collectors thoroughly search for evidence for the lab to process, there is an increasing number of possible suspects made available by the booking locations across Kansas. The DNA collection statute informs us that DNA **shall** be collected for a qualifying offender. Since *any* offender may never be at a booking station again, it is vitally important that the DNA sample is collected when the opportunity arrives. The

public has high admiration and expectations of our public safety agencies. Let's do the job!

Collecting a DNA sample is a very important tool for law enforcement and criminal justice. The contributions from dispatchers, booking staff, and jail employees should be emphasized and valued. To think that a KCJIS record check with a DNA Databank sample could solve a cold case homicide is no longer a possibility. It is happening.

If you would like some assistance in the Prelog program, please contact the DNA Databank at KBI Headquarters, 785-296-8200.

"The DNA collection statute informs us that DNA *shall* be collected for a qualifying offender."

KSORT

NICOLE DEKAT—KBI

The new KsORT (Kansas Offender Registration Tool) database is expected to be completed around August 1st and should be available for agencies to use around September 1st. The KBI plans to deploy KsORT to all agencies from September to December by regions. KsORT will be housed on the KCJIS web portal. Therefore, prior to being granted access to KsORT, users must obtain a token, if they don't already have one, as well as complete a KsORT specific training class. Information regarding the training classes will come out later this summer.

By using KsORT, agencies can electronically submit registration information to the KBI, which will discontinue the requirement of having to mail or fax paper copies. Offender information contained in KsORT will automatically be transmitted to NSOR and all validations will be completed by the KBI Offender Registration Unit. KsORT users will have the ability to view all Kansas Offender Registration records, including restricted records and offenders in other counties. KsORT will make it easier to obtain documents on file with the KBI ORU such as journal entries, Kansas Offender Registration forms, etc and document sharing with other partici-

pating agencies. Offender photos can be uploaded directly in to KsORT. Community notification will be available with KsORT. The monthly Sheriff's Office reports and statistical information will be accessible through KsORT on an as needed basis. The best part about KsORT is that it's free to all Kansas agencies.



OFFENDER REGISTRATION WORKING GROUP (ORWG)

NICOLE DEKAT—KBI

The mission of the Offender Registration Working Group is to bring interested entities and disciplines together in an open forum to address and improve the management of the Registered Offender Program in Kansas by reviewing and making recommendations related to legislation, enforcement and prosecution issues, the supervision of offenders required to register under the Kansas Offender Registration Act, and the overall improvement of administration of justice in this state.

The next meeting is scheduled for July 25th at 1:00 p.m. at 11880 S Sunset Dr, Olathe, KS. The agenda includes information about possible safety valve legislation that will allow juvenile offenders to petition the Court for relief from the Kansas Offender Registration requirement. This type of legislation has been approved by the SMART office and would not affect our status as being substantially compliant with the Adam Walsh Act. Kansas State Senator Robert Olson,

Olathe may be in attendance to discuss his views regarding residency restrictions. There will be discussion about removing the requirement of drug offenders to register in Kansas. Additionally, the ORWG by-laws and core membership will be updated and we will talk about DMV issues.

The following meeting will be September 26th at 1:00 at 12991 SW Hwy 54, Augusta, KS, where the group will elect a new chair.



CRIME IN THE UNITED STATES VS. CRIME INDEX REPORT

BILL REID—KBI

Every year, the Federal Bureau of Investigation (FBI) publishes *Crime in the United States* while the Kansas Bureau of Investigation (KBI) publishes an annual *Crime Index Report*. There are many differences in these two publications.

The primary difference is *Crime in the U.S.* uses UCR standards and is designed to show trends regarding major criminal offenses throughout the country. *Crime Index Report* shows all Part I offenses reported from each individual agency.

Here are some additional reasons for different numbers on these two publications:

- The FBI has an earlier deadline than the KBI and may not capture some late reports into their data set.
- The FBI does not publish any agency that has not submitted 12 months of data, while the KBI will publish data for incomplete agencies offering a “flag” showing the data as incomplete.
- The FBI has certain definitional differences from Kansas Statutes. For example, the FBI will only count DUI fatalities as a vehicular homicide. Depending on the circumstances, some Kansas agencies will charge various degrees of murder or involuntary manslaughter for these incidents.
- The FBI uses an index based on per 100,000 in population. The KBI uses an index based on per 1,000 in population.

Hopefully this will help your agency to better understand not only the differences between these two reports but also see that each report offers a unique and valuable source for crime data.

“The FBI has certain definitional differences from Kansas Statutes.”



2012 TRAINING SCHEDULE

The Field Support Team of the Kansas Bureau of Investigation will be hitting the road this year. We look forward to providing training closer to home and hope you will be able to attend. When registering, please specify which date, class, morning or afternoon, and how many from your agency will be attending. Please provide an email or phone number for follow-up confirmation. Register early as seating is limited.

Register with Jancy Hunter, jancy.hunter@kbi.state.ks.us or 785-296-7404

Ulysses, KS	Grant County Sheriff's Office	201 E Central Ave, Ulysses, KS 67880
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Tuesday	10 Print Identification	8:30am – noon
May 1:	DNA Databank	1:00pm – 4:30pm
Wednesday	Offender Registration	8:30am – noon
May 2 :	Criminal History Records	1:00pm – 4:30pm

Oakley, KS	Northwest Kansas Educational Training Center	703 W Second, Oakley, KS 67748
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Thursday	10 Print Identification	8:30am – noon
May 3:	DNA Databank	1:00pm – 4:30pm
	KIBRS in 2 nd room	1:00pm – 4:30pm
Friday	Offender Registration	8:30am – noon
May 4:	Cri	

Topeka, KS	KBI Headquarters	1620 SW Tyler, Topeka, KS 66612
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	<u>KBI Auditorium</u>	<u>KBI Training Room</u>	<u>Time</u>
Tuesday	Offender Registration	10 Print Identification	8:30am – noon
July 17:	Criminal History Records	KIBRS	1:00pm – 4:30pm
Wednesday	Criminal History Records	DNA Databank	8:30am – noon
July 18:	Offender Registration	10 Print Identification	1:00pm – 4:30pm
Thursday	KIBRS	DNA Databank	8:30am – noon
July 19:	no afternoon class	no afternoon class	1:00pm – 4:30pm

Yates Center, KS	4-H Community Building	713 S Fry, Yates Center, KS 66783
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Tuesday	10 Print Identification	8:30am – noon
September 18:	DNA Databank	1:00pm – 4:30pm
	KIBRS in 2 nd room	1:00pm – 4:30pm
Wednesday	Offender Registration	8:30am – noon
September 19:	Criminal History Records	1:00pm – 4:30pm

REPORTING WARRANTS TO CRIMINAL HISTORY RECORDS

LESLIE MOORE—KBI

We are continuing to have questions on how to properly report warrants to the Central Repository for criminal history records. Each jurisdiction has their own procedures, but most will fall into the following categories. Please keep in mind these actions are for reporting criminal history, not arrest or offense reports.

Warrant without charges listed – Since there are no charges listed on the warrant then these events are not reportable to the Central Repository for criminal history records.

Warrant with charges listed – These events are reportable to the Central Repository if the charge is reportable. Charges that are reportable to criminal history records are all felonies, class A and B misdemeanors, and class C assault. You will report the charge, not the warrant to the Repository.

Examples:

Warrant for failure to appear

- The arresting agency will submit a fingerprint card for failure to appear with a new transaction number.
- The prosecutor/court will submit the disposition report for failure to appear explaining the final outcome.

Warrant for failure to appear on theft

- The arresting agency will submit a fingerprint card for failure to appear with a new transaction number.
- The prosecutor/court will submit the disposition report for failure to appear explaining the final outcome.
- The prosecutor/court will submit the disposition for theft on the original disposition report with the original transaction number explaining the final outcome.

Warrant for theft

- The arresting agency will submit a fingerprint card for theft.
- The prosecutor/court will either
 - Submit the disposition report for the theft on the disposition report explaining the final outcome of the case if there is no prior disposition report for this case. Or
 - Submit the disposition report for the theft stating, "See original disposition report with transaction number xxxxxxxxxxxx." Then submit the disposition report for the theft on the original disposition report explaining the final outcome.

If you have any questions please contact Sheri Sharp at (785) 296-0816 or sheri.sharp@kbi.state.ks.us.

CRIMINAL HISTORY WORKING GROUP

LESLIE MOORE—KBI

The Criminal History Records Information (CHRI) working group elected a new chairperson at the April meeting. Major James Eickhoff with the Wyandotte County Sheriff's Office was elected to the position. Congratulations Major Eickhoff!

The next working group meeting will be on July 26th at the KBI headquarters in Topeka.



**Congratulations
Major Eickhoff!**

KDOR DATA INTEGRATION CMS VEHICLE INTERFACE

CHARLENE ATWOOD—KBI

As you may have heard, implementation of the new CMS Vehicle interface with the Kansas Department of Revenue (KDOR) is under way. This is an interface built by Analysts International Corporation (AIC) between the Kansas Criminal Justice Information System (KCJIS) Central Message Switch (CMS) and KDOR Division of Vehicles systems. This new interface will impact law enforcement's access to driver and vehicle information. The first phase of this conversion involved KDOR vehicles. The second phase is scheduled for this summer to early fall and will include driver information. More details will follow regarding that phase at a later date.

During this phase, extensive testing was done between mid-March and April 20, 2012 to ensure accurate data was being returned from the KDOR systems, that downstream SSAP client systems still functioned with expected results, and the newly combined keys returned accurate screen layout and data. With any system upgrade, users will see things slightly differently than what they had been seeing. This interface incorporates many

changes, for the ultimate benefit of all of our KCJIS users. A complete listing of changes was documented in the KCJIS-KDOR Data Integration CMS Vehicle Interface implementation document on the KCJIS portal.

KDOR went live with their new system for vehicle title and registration on May 1, 2012. Our production CMS system was switched over to utilize their vehicle data on May 6th, 2012 during the normal KCJIS maintenance window. We anticipate issue reporting and resolution to last a few weeks. To report issues please contact the KBI Help Desk at 785-368-6382 or helpdesk@kbi.state.ks.us. All issues will be tracked and resolved as quickly as possible. Widespread issues that are considered high-priority will be tracked in the [Outstanding Issues](#) document located on the KCJIS Portal.

Specific details regarding changes in titles and registration information have been distributed via the KCJIS network and can be reviewed on the KCJIS web portal. A key change that all Messenger users will

notice is the new KDOR form. This new form hosts all of the functionality that is available from the KDOR system. It has replaced all ZQXX forms. The KDOR form can be accessed by using the tree that you have always used; from the same places you have come to expect to see Kansas vehicle queries. You can also access it by typing KDOR in the free text field at the bottom of your Messenger window and pressing "Enter." Many users have expressed interest in enhanced search functionality from the new KDOR system. Many of those advanced features will be coming later this fall after KDOR has completed their full implementation and the current functionality is stabilized.

We would like to thank all of the end users who helped us during the testing period and everyone involved with this project. Without their help this would not have been an easy transition. For additional information please refer to the [KCJIS-KDOR Data Integration CMS Vehicle Interface implementation](#) document on the KCJIS portal or feel free to contact the KBI Help Desk at 785-368-6382 or helpdesk@kbi.state.ks.us.

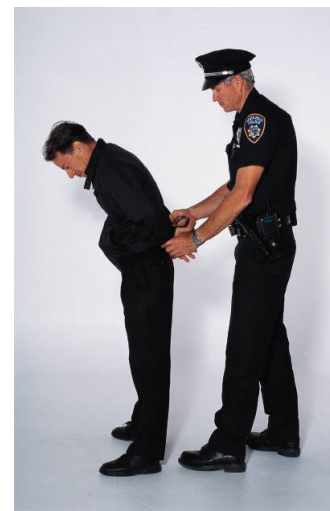
We would like to thank all of the end users who helped us during the testing period and everyone involved with this project.

RAPID

LESLIE MOORE—KBI

In the 2011 Legislative session the DUI bill required courts to begin submitting disposition electronically and give the criminal justice community a single "one stop shop" or portal to make requests for driving records and different types of criminal records. The portal has been named RAPID (Report and Police Impaired Drivers).

Since the legislation was introduced, the KBI, the Department of Transportation and a group of local stake holders have been working to complete a feasibility study, and to develop requirements, a high level design, and a statement of work to for building the solution. The statement of work is now complete and a task proposal is being written to send the project out for bid to select a vendor.



NEWS FROM THE KBI HELP DESK

WILSON WILEY, JAVIER BARAJAS, AND JEFFREY DOWNING—
KBI**HARDWARE FINGERPRINT RE-REGISTRATION COMING MAY 9TH**

On May 9th the KBI Help Desk will de-register all OpenFox terminals for the purpose of updating the Hardware Fingerprinting.

What does this mean to you?

On the switchover date, all users logged into OpenFox will be disconnected at the same time. When users try to log back on, they will be prompted to re-register their terminal using the OpenFox Product Key. All OpenFox terminals will need to re-register.

Can I get a list of my product keys?

Yes. Prior to implementation of hardware fingerprinting, the KBI Help Desk will provide the agency TACs with a list of product keys for their OpenFox terminals. The TACs must contact the Help Desk when they are ready to have the product key listing faxed to them.

Mandated/primary terminals must be brought back up immediately but the non-critical terminals can be registered in several ways:

Someone will need to go to each terminal and re-register.

Product keys can be given to the terminal operator for re-registration.

IT staff can, at their leisure, re-register the terminals.

What if I have Configurator/Archive and Retrieval on my terminal?

All terminals that currently have Configurator or Archive and Retrieval will be designated on the product key list. All other product keys can be applied to any authorized OpenFox terminal in your agency.

Who do I notify when we have registered all the terminals?

Agency TACs are asked to notify the Help Desk by phone or email when all terminals have been reregistered.

Thank you for your understanding as we continue to improve the security of our KJCIS network. If you have any questions, please contact the Help Desk, 785-368-6382; helpdesk@kbi.state.ks.us.

TROUBLE NODES

The ability to have a message automatically roll over to a different terminal upon the original terminal's user logging out or disconnecting has been on our radar since we implemented the new message switch in early December of 2011. Because of so many ongoing concurrent projects, it has been difficult to schedule development of this feature. We tentatively scheduled the development of trouble node functionality to begin in mid-May and hope to implement it by mid-June. We want to thank you for your patience on this issue and the implementation of the new Central Message Switch.

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NEWS FROM THE KBI HELP DESK— CONTINUED**ACKNOWLEDGEMENT MESSAGE**

If your agency prefers not to receive the acknowledgement message from the switch when a transaction is submitted, please send an email to the KBI Help Desk (helpdesk@kbi.state.ks.us) listing which terminals at your agency you would like to remove the ACK message from. Also note when submitting administrative messages such as a KAM, AM, KYQ, or KYR, there will be no notice in the Inbox confirming the message switch has received your transaction. You can go into your sent folder in OpenFox to verify messages have been submitted.

ARCHIVE & RETRIEVAL

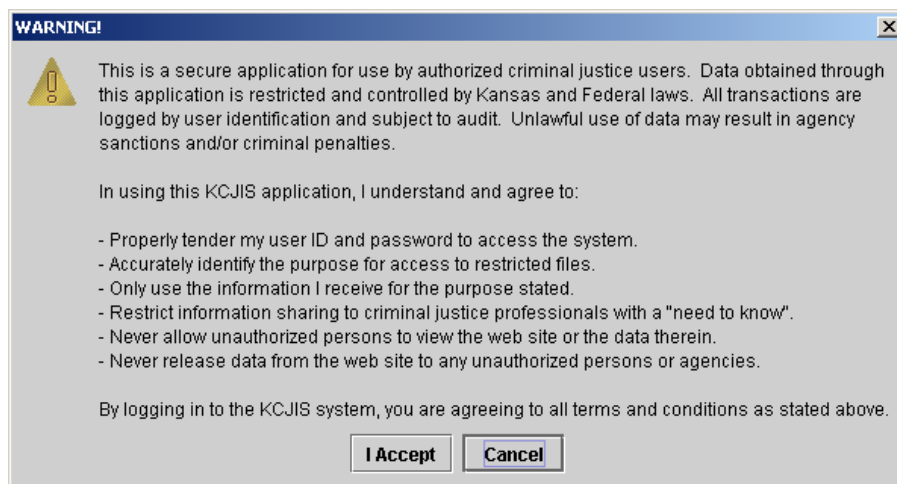
If you are running a Archive & Retrieval search in OpenFox over a period of more than one day you will need to leave the time fields blank. Currently in Archive & Retrieval if you put times into the beginning and ending time fields but have different start and end dates Archive & Retrieval will only search during the specified times for each of those days, i.e. it won't start at the beginning time of the beginning date and go all the way through the ending time of the ending date. This is a future enhancement for Archive & Retrieval that is on CPI's list to fix.

OPENFOX ENHANCEMENTS

If you are a user of OpenFox Desktop you have probably noticed a couple changes since the last newsletter. The biggest of these is a pop-up message whenever you have received a new hit confirmation request or hit confirmation response.



Another enhancement rolled out to all Open Fox Desktop Users includes a message when you log in that you are logging into a protected system that is monitored. We know it may seem like an inconvenience to have to accept this every time but it is an important message everyone should read and understand.



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NEWS FROM THE KBI HELP DESK— CONTINUED

Future enhancements: On May 6th there will be an enhancement rolled out regarding **WARNING** weather messages. This change will **ONLY** make the “warning” weather messages font color be red. It will also cause the weather folder to turn red when there are unread warning weather messages.

REMINDER: Message queue limit for the Central Message Switch is only 25,000 messages statewide. Any terminals in your agency that are set up as a member to a broadcast group (ex. Weather, DIV 1, I70, etc.) should be logged into daily. This helps to maintain the overall service quality of the central message switch to ensure that everyone has access to the information they need in a timely manner. If you have a terminal in a broadcast group that no longer needs to receive some of the broadcast messages please contact the KBI Help Desk by email and let them know which broadcast groups need to be removed from the terminal.

FIXED

We have been busy fixing items reported to us by you. In the past three months, we’ve made the following fixes:

1. When a downstream CAD/MDT/RMS system that connects to the state receives a response from the Central Message Switch for a transaction that was submitted it will include the text of the query that was submitted. This is on the list of future enhancements for OpenFox Messenger users. Until the fix is implemented for OpenFox terminals you can find the transaction that was submitted in the Sent folder in your mailbox.
2. KQMW transaction responses can be casted to a KYQ form.
3. All administrative messages such as a KAM/AM will come in to Messenger and SSAP users in a From/To format that includes a descriptive text of what agency a terminal is in.
4. Road and Highway reports from the Kansas Highway Patrol are working.
5. Agencies that had an ORI that ended in a Y who were unable to run criminal history queries through the Central Message Switch can now run them.
6. The PID (Page ID) field is no longer required for the ZQ70 and ZQ71 message keys.
7. Data entered into the ATN field on the KFQ form is now being returned.
8. DNA availability information will be populated on a Kansas rapsheet and will look like this:

DNA Data

DNA Information Available KANSAS BUREAU OF INVESTIGATION KSKBI0000

(No DNA Detail Transmitted).

If there is no DNA collected the field will be left blank:

DNA Data

DNA Information Available



CONTINUED ON PAGE 10

INSIDE STORY HEADLINE

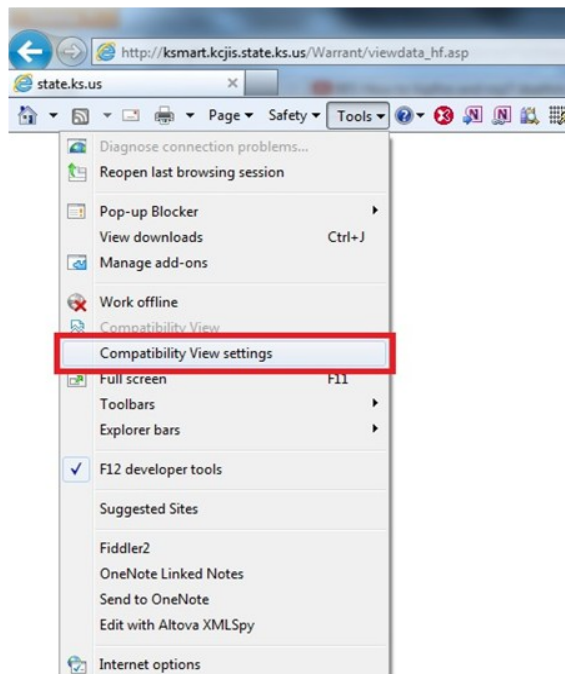
TIPS AND TRICKS

Here are some tips and tricks to make your use of the message switch easier:

1. When entering a SID number into a Hotfiles entry with the KEW message key or modifying with the KMW message key make sure it is a **Kansas SID**. The Hotfiles will not accept any SID number that is not from Kansas.
2. Leave the OLY field blank when entering a non-expiring driver's license, or a driver's license that the expiration year is unknown into the Hotfiles. The Hotfiles database does not follow NCIC coding in this regard to allow NX or UNKN. Make a notation in the miscellaneous field to indicate whether it is a non-expiring DL or if the expiration year is unknown.
3. If you want to remove all license plate and vehicle information from an NCIC or Hotfiles entry use the LIC/VCO field in the modification forms.
4. If you want to remove a set such as the license plate set, the vehicle set, or the OLN set, enter an asterisk (*) in one of the fields of the set to remove all fields in that set. To remove only one field of a set, enter a period in just that field.
5. When submitting the YQ to a Canadian ORI/agency, the requestor will always receive an 'ACK' message back from our Kansas switch. However, if the person, for example, is not in the Canadian database then the requestor will not receive confirmation of a 'negative' hit. Canada simply does not respond to inquiries via YQ if the subject is not in the Canadian database. For agencies, that choose not to receive the 'ACK' message from our switch, it is very important to keep this behavior in mind because it will look like the YQ to a Canadian ORI is not working (No ACK and No Canadian response).

REMINDER: KACIS is a new user-friendly management console for TACs. You can access KACIS at this website: <http://kacis.kcjis.state.ks.us/KacisSite/>. Users that will have access to OpenFox, REJIS, or any other state-connected CAD/MDT/RMS system will need the check box for 'Central Message Switch' selected. Once a user is created in KACIS the TAC will be able to go into OpenFox Configurator and add a security role (message keys) within 10 minutes. If you don't see the new user in Configurator after 10 minutes call the KBI Help Desk (785-368-6382) for assistance with troubleshooting.

INTERNET EXPLORER 9 COMPATIBILITY MODE



Many users with Internet Explorer 9 have noticed when they try to get to the Validations page on the Ksmart Warrant Views/Validation the screen comes up blank. We have found the Ksmart website was built using programming that does not conform to web standards. With Internet Explorer 9 Microsoft has improved IE to conform to web standards as closely as possible. This new behavior in IE9 causes the Ksmart warrant views to not display correctly.

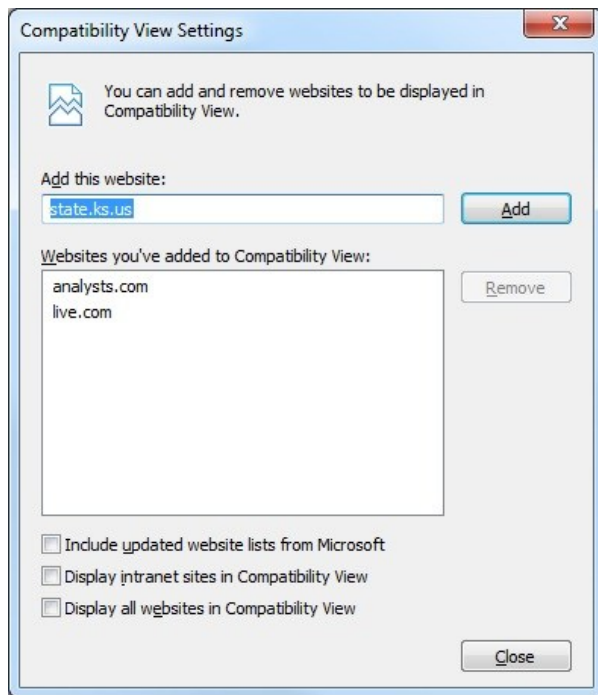
There is a workaround for this:

From the Tools menu in Internet Explorer, select the option for 'Compatibility View settings'.

CONTINUED ON PAGE 11

NEWS FROM THE KBI HELP DESK— CONTINUED

In the dialog box that comes up the text 'state.ks.us' will be pre-populated in the Add Site field. Click the 'Add' button, and then click 'Close'. Close out of Internet Explorer and re-launch IE. The warrant/validations view on the Ksmart website will once again display.

**UPDATED NCIC MANUAL**

An updated version of the NCIC manual with TOUs incorporated through 11-3 has been placed on the KCJIS web portal. You can access it at: <https://www.kcjis.state.ks.us/Information/ncic/PeakPerformanceManuals/index.html>.



KBI

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